



Board of Director’s Meeting Minutes

Friday, 8th March 2019 | 11:00 | All Times Listed are Eastern

All meetings of Kantara are conducted under the Kantara Anti-Trust Statement as shown below.

Director	Representative	Roll Call
ForgeRock	Allan Foster	Yes
ISOC	Robin Wilton	Yes
Independent	Angela Rey	Yes
Staff	Colin Wallis	Yes

Time	Agenda Item	Notes
11:00	Roll Call, AntiTrust Reminder	Roll call was taken by Colin acting as interim Staff, noting that quorum was achieved. Colin restated the AntiTrust passages from the Bylaws.
11:05	Approve Previous Minutes	Motion to approve Minutes. Moved: ForgeRock, Seconded Angela. Carried.
11:06	Matters Arising from Board meeting November 2nd	<p>Directors were reminded that on November 2nd, they unanimously confirmed Angela Rey, Independent, to the Board of Directors, and will assist in orientating the new Director with the background.</p> <p>The 3 year forecasts for the 1023 application were completed by Accountant Mark Ginter and passed to Renosi Law to submit the full 1023 application.</p> <p>Treasury FIT update. Following the Government shutdown, Treasury Fit radically revised the process for determining subject matter knowledge with a view to retaining paid independent advice. It is now a 1 page proposal for a 1 year project.</p> <p>https://fiscal.treasury.gov/fit/blog/a-call-out-to-the-federal-financial-management-community.html .</p> <p>Action Item: ED to review the application rough draft a 1 page proposal</p>
11:15	Additional signatory to the bank account	<p>After some discussion on whether the bank account should be moved to a bank that had broader coverage, it was agreed to let it remain at United until a better alternative could be found and Angela Rey would become an additional signatory to the bank account. ForgeRock would continue its efforts to be in the right locale with a United branch so as to become an additional signatory.</p> <p>Motion to approve Angela Rey as additional signatory; Moved ForgeRock, Seconded ISOC. Carried.</p> <p>Action Item: ForgeRock to continue to look for internet banks.</p> <p>Action Item: Angela Rey and Mark Ginter to obtain signatory status.</p>
11:20	Policy guidance or Bylaws addition on delegation of authority on Finance sign-off.	<p>The need for a finance policy or Bylaws addition was discussed with the objective of capping expenditure at a given delegated authority for acceptable use such that no Director or contractor has unfettered access to funds. The acceptable use limit was agreed at \$1,000.</p> <p>Action Item: ED to progress a policy using established templates.</p>



11:25	Developing the organization’s Mission - vision, mission, goals etc.	It was agreed that educational publications were a subset of main goals which remains focused internationally, and multi-sector (i.e. wider than Better Identity coalition) on digital identity and personal data privacy.
11:35	Advisory Board	The Board agreed in principle to gathering some interested stakeholders into an Advisory board and help market the vision into their own orgs and external through their contact networks. Action Item: Board members to think of potential candidates for the Advisory Board.
11:40	Fixed meeting schedule	The board agreed the need for a fixed monthly meeting schedule, even if due to lack of business it could be cancelled. The 3 rd Tuesday of the month or Fridays were options. Action Item: The ED to prepare a Doodle Poll of possible weeks, days, times.
11:44	Adjourn	Motion to adjourn meeting: Moved ForgeRock, seconded Independent.